## Corporate Governance Report

CORPORATE GOVERNANCE

TAMURA CORPORATION

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**Tamura Corporation** 

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Notice: This is a translation of the original Japanese document only for reference purposes. In the event of any discrepancy between this translation and the original Japanese document, the latter shall prevail.

The corporate governance of Tamura Corporation is described below.

# I. Basic Views on Corporate Governance, Capital Structure, Corporate Attributes, and Other Key Information

#### 1. Basic Views

The Company and its group companies (collectively, the "Group" or "Tamura Group") have a basic management philosophy of respecting the interests of stakeholders. The management team entrusted with the Group's management by shareholders thrives to promote management efficiency and transparency in order to enhance compliance and maximize the Group's value, based on a strong sense of mission and corporate ethics. The Group's corporate governance supports the business activities as its foundation.

## Disclosure Based on each Principle of the Corporate Governance Code

[Principle 1-4 Strategically held shares]

(Holding policy)

The electronics industry in which the Group operates has a wide range of participants, from finished product manufacturers to parts suppliers, and it is essential for it to collaborate directly or indirectly with third parties in development, procurement, production, distribution, and sales of products. For this reason, the Company holds certain strategic shares from a medium- to long-term perspective to improve corporate value, comprehensively considering business and alliance strategies. The Board of Directors regularly verifies the suitability of individual holding, taking into consideration the business strategy of the Group as well as its business relationship with the issuers of the shares from a medium- to long-term perspective. Should any be determined unsuitable for holding as a result of such verification, the holding will be reduced or ceased.

(Verification method)

The necessity of particular stock is reviewed in light of the above-mentioned purpose of holding and based on the three criteria: annual transaction value with the issuer; transaction trend for the last three years; and the value of holding against the value of transaction. The value of transaction is determined on a consolidated basis of an issuer.

(Exercise of voting rights)

The voting rights related to strategically held shares shall be exercised for each agenda item, comprehensively considering whether the holding contributes to the improvement of the medium- to long-term corporate value of the issuer and whether it leads to the improvement of the medium- to long-term corporate value of the Company. The specific criteria are disclosed on the Group's website (Japanese only).

(Criteria for exercising voting rights for strategically held shares: https://www.tamura-ss.co.jp/jp/finance/sustainability.html)

## [Principle 1-7 Related Party Transactions]

The Company's transaction involving conflict of interest such as transaction with its Director or Officer or any legal entity controlled by its Director or Officer, competing transaction or its Director's or Officer's concurrently serving as director or officer of another legal entity shall be reviewed and approved by the Board of Directors.

### [Supplementary Principle 2-3 (1) Responding to Sustainability Issues]

The Group has defined its long-term vision, "Aspiration for 2050" to become a leading company well-recognized by global electronics markets to contribute to realizing decarbonized society, based on its corporate philosophy and founding spirit. As the first step of realizing the vision, the Group established its 13<sup>th</sup> Medium-term Management Plan covering the three financial years from April 2022 to March 2025, which integrates its business strategy and sustainability strategy.

The details of sustainability activities are published on the Group's website and integrated report named Tamura Report drafted with reference to the GRI Sustainability Reporting Standards and the ISO 26000 guidance standards.

(Sustainability: https://www.tamuracorp.com/sustainability/index.html)

#### [Supplementary Principle 2-4 (1) Ensuring Diversity]

The Group has focused on talent development with the aim of becoming a "company that people long for" and a "company where people come." Under the 13<sup>th</sup> Medium-term Management Plan, which covers the three fiscal years from April 2022 to March 2025, the Group's policy is to promote the integration of business and sustainability strategies, and to further focus on human resources strategy.

The sustainability strategy is being deployed around the eight items of Materiality. One of them is the realization of job satisfaction, for which the Group is promoting two measures: job satisfaction reform; and ensuring the diversity among managers. It believes that diversity among people is essential to meet the expectations of global stakeholders. In the 13<sup>th</sup> Medium-term Management Plan, the Group will prioritize improvements in Japan, where diversity is relatively low. It aims to raise the ratio of women, non-Japanese, and mid-career hires among managers of the Company to 10%, 5%, and 50% respectively by the fiscal year ending March 2025.

### [Principle 2-6 Function as an asset owner of corporate pension fund]

The Company has established the Tamura Seisakusho Corporate Pension Fund to ensure stable and efficient profit making and future pension benefits. The Fund has formulated the Basic Investment Policy and manages pension assets. The decision-making regarding asset management of the Fund is deliberated by its board of directors and its management committee. A person with appropriate qualifications has been appointed as managing executive director. In addition, the actual management of the Pension Fund is outsourced to financial institutions which have accepted the Stewardship Code in Japan. The activities of the financial institutions are reviewed based on their Stewardship Activity Reports. The relevant information is made available on the intranet

for the members of the Fund.

#### [Principle 3-1 Enhancement of Information Disclosure]

(1) a. Management Philosophy

The Group has established its corporate philosophy, consisting of the Mission, Vision, and Guidelines, which are available on its website. (Mission Vision Guidelines: <a href="https://www.tamuracorp.com/corporate/idea/index.html">https://www.tamuracorp.com/corporate/idea/index.html</a>)

(1) b. Management Strategy and Management Plan

The Group's Medium-term Management Plan is available on its website.

(Medium-term Management Plan: https://www.tamuracorp.com/finance/report/financial\_results\_presentation.html)

(2) Basic policy regarding corporate governance

Please refer to 1. Basic Views above.

(3) Policy and procedure for determining remuneration for Directors

Please refer to II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management below.

(4) Policies and procedures for the selection and dismissal of candidates for Directors

Please refer to 2. Matters Concerning Functions of Business Execution, Auditing and Supervision, Nomination, and Remuneration Decisions (Overview of Current Corporate Governance System) of II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management below.

(5) Explanation of individual appointment, dismissal, and nomination of candidates for Directors

For the reasons for the appointment of Outside Directors, please refer to 1. Organizational Composition and Operation of II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management below. The biographies of all candidates and the reasons for their appointment are disclosed in the notice of convocation of the General Meeting of Shareholders each time a candidate is proposed.

## [Supplementary Principle 3-1 (3) Disclosure of Sustainability Initiatives]

The Group has integrated its business and sustainability strategies in the 13<sup>th</sup> Medium-term Management Plan, which covers the three fiscal years from April 2022 to March 2025. The sustainability strategy is deployed around the eight items of Materiality: (1) sustainable business growth; (2) improvement of product quality; (3) proper supply chain management; (4) compliance; (5) realization of job satisfaction; (6) coexistence with local communities, and (7) realization of global environmental conservation and decarbonization of the society; and (8) the enhancement of information disclosure. The KPIs for each item and the targets to be achieved by the fiscal year ending March 2025 have been set for each item.

Climate change is identified as one of Materiality items and the Group is promoting initiatives with the targets for FY2025/3: to increase the sales ratio of Sustainability Contributing Products to 27 percent; and to reduce greenhouse gas emissions (scopes 1 & 2) by 33 percent or more compared to FY2014/3.

Although the Group has transitional and physical risks, its core businesses can benefit from expanding market opportunities associated with climate change. Please refer to the Group's website (https://www.tamura-ss.co.jp/jp/csr/activity/object.html) for more information on opportunities and risks related to climate change, prepared with reference to the Task Force on the Climate-related Financial Disclosure (TCFD) framework (Japanese only). The details of sustainability activities are published on the Group's

website and integrated report named Tamura Report drafted with reference to the GRI Sustainability Reporting Standards and the ISO 26000 guidance standards.

(Sustainability: <a href="https://www.tamuracorp.com/sustainability/index.html">https://www.tamuracorp.com/sustainability/index.html</a>)

[Supplementary Principle 4-1 (1) Clarification of the role of the Board of Directors and the scope of delegation to management] The Company has defined the matters to be resolved by the Board of Directors and the matters delegated to the Executive Officers and thus separated the supervision by the Board and the business execution, in accordance with the Terms of Reference of the Board of Directors, Authority and Duties Rules and other relevant internal rules. The outline is disclosed on the Group's website and in this Corporate Governance Report.

The Board of Directors decides on the matters stipulated by laws and regulations and the Articles of Incorporation, as well as other important matters of the Group.

The Executive Committee, as the highest decision-making body within the authority delegated by the Board, makes decisions or receives reports on important matters of the Group, including those to be reported or decided by the Board of Directors. The Executive Officers are responsible for carrying out their duties in their respective areas of responsibility based on the policies decided by the Board of Directors.

(The Group's corporate governance structure: <a href="https://www.tamuracorp.com/sustainability/governance/index.html">https://www.tamuracorp.com/sustainability/governance/index.html</a>)

#### [Principle 4-8 Effective utilization of Independent Outside Directors]

The Company has appointed four Independent Outside Directors, accounting for more than one third of the Board of Directors. Independent Outside Directors are actively participating in the discussions of the Board of Directors, providing independent and neutral viewpoints based on their abundant experience and expert knowledge, and contributing to the enhancement of corporate value.

### [Principle 4-9 Independence Criteria and Qualities for Independent Outside Directors]

The Group has established its own Independence Criteria for Directors, available on its website. The Group shall select such candidates of Directors who meet the Criteria in addition to those set by the Companies Act and the Tokyo Stock Exchange.

(Independence Criteria for Directors and Audit and Supervisory Board Members: <a href="https://www.tamurass.co.jp/jp/sustainability/governance.html">https://www.tamurass.co.jp/jp/sustainability/governance.html</a>) (Japanese only)

## [Supplementary Principle 4-10 (1) Utilization of Committees]

The Company has established the Nomination and Remuneration Advisory Committee as an advisory body to the Board of Directors in order to make fair and transparent decisions regarding the nomination and remuneration of Directors and Officers. The Committee, which is chaired by the Lead Outside Director and consists of the President & CEO and the four Independent Outside Directors, meets several times a year. For details, please refer to 2. Matters Concerning Functions of Business Execution, Auditing and Supervision, Nomination, and Remuneration Decisions (Overview of Current Corporate Governance System) of II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management below.

[Supplementary Principle 4-11 (1) Approach to the balance of knowledge, experience and capabilities among Directors, as well as the diversity in and size of the Board of Directors as a whole]

Outside Directors are selected according to the Independence Criteria for Directors. In addition, the Group gives due consideration to the balance of knowledge and experience among the Directors such as business management, governmental positions and legal expertise, in order to strengthen competitiveness and promote sound and sustainable growth of its businesses. The Company ensures Outside Directors include one or more experienced business managers and the Audit & Supervisory Committee one or more persons with financial and accounting expertise.

For details, please refer to 2. Matters Concerning Functions of Business Execution, Auditing and Supervision, Nomination, and Remuneration Decisions (Overview of Current Corporate Governance System) of II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight in Management as well as the attached Key Experiences and Capabilities of Directors and Auditors (Skill Matrix).

## [Supplementary Principle 4-11 (2) Status of concurrent posts of Directors of other listed companies]

There are Outside Directors who also serve as directors and officers of other listed companies. The information regarding the status of concurrent posts is disclosed in the notice of convocation of the General Meeting of Shareholders, securities report, and this Corporate Governance Report. None of the Directors who are also Executive Officers holds concurrent posts of other listed companies and they can focus solely on their duties as the Company's Directors and Executive Officers.

One of the two Outside Members of the Audit and Supervisory Board concurrently serves as an outside director and outside corporate auditor of other listed companies. The Full-time Member of the Audit & Supervisory Committee does not hold any concurrent position and can focus solely on his duties as the Company's the Audit & Supervisory Committee Member.

The status of concurrent posts of Outside Directors at other companies is reported annually, including in the notice of convocation of the General Meeting of Shareholders, securities report and this Corporate Governance Report.

#### [Supplementary Principle 4-11 (3) Analysis and evaluation of the effectiveness of the Board of Directors]

As part of efforts to further improve the operation of the Board of Directors, it evaluates the effectiveness every year and discloses a summary.

For the fiscal year ended March 2023, the Board of Directors evaluated its effectiveness, including that of the Nomination and Remuneration Advisory Committee. All the Directors and the Audit and Supervisory Board Members anonymously answered a survey of selective or free response questionnaire prepared by a third party, who also analyzed the results. They were reported to the Board of Directors at the meeting held on June 23, 2023, and the improvement measures were discussed.

The outline of the effectiveness evaluation of the Board of Directors for the fiscal year ended March 2023 is as follows.

- The overall evaluations remained positive following previous years' results, with constructive and proactive opinions provided by many Directors and the Audit and Supervisory Board Members.
- It was also confirmed: that the Board of Directors is being operated properly; that the risk management system is effectively established and supervised; that the Outside Directors and Outside Members of the Audit and Supervisory Board have contributed to constructive discussions at the Board of Directors; and that the Board of Directors has multifaceted and sufficient examinations and discussions of issues and has supported the decision-making of the executives. Based on the foregoing, the effectiveness of the Board of Directors was established.

- It was confirmed that further progress should be made regarding the deliberation time at the Board of Directors, discussions on the succession plan of top management, and training of Directors and Officers, which had been identified as issues by the previous year's effectiveness evaluation. In addition, increased information on shareholder/investor feedback was identified as another area for improvement.
- The Group will continue to make efforts to improve the effectiveness of the Board of Directors.

## [Supplementary Principle 4-14 (2) Training policy for Directors]

The Directors of the Company strive to acquire, review, and update the knowledge necessary to fulfill their respective roles and responsibilities. Directors receive in-house training when they are newly appointed. In addition to the information provided at the meetings of Board of Directors, Outside Directors are given opportunities of visiting key Group sites for audit and receives briefings by the Full-time Member of the Audit & Supervisory Committee regarding the status of the Group's business and management issues.

#### [Principle 5-1 Policy on constructive dialogue with shareholders]

The Group has the Investor Relations Department as the contact for dialogues with investors and shareholders. Further, the management briefing for analysts and institutional investors are conducted semiannually, within a few days after the financial results announcement. The presentation and other information used at the briefings are disclosed at the Tokyo Stock Exchange and on the Group's website. The opinions and other feedback from investors and shareholders are regularly reported to the Board of Directors. (Financial results presentation: <a href="https://www.tamuracorp.com/finance/report/financial results presentation.html">https://www.tamuracorp.com/finance/report/financial results presentation.html</a>)

# 2. Capital Structure

Foreign Shareholding Ratio

Less than 10%

# **Status of Major Shareholders**

Name or Company Name	Number of Shares	Percentage (%)
	Owned	
Master Trust Bank of Japan, Ltd. (Trust account)	10,836,700	13.18
Tamura Cooperating Company Stockholding Association	3,560,156	4.33
Custody Bank of Japan (Trust)	3,400,200	4.13
Sumitomo Mitsui Banking Corporation	3,200,466	3.89
Mizuho Bank, Ltd.	1,999,861	2.43
Resona Bank, Limited	1,911,373	2.32
Sumitomo Mitsui Trust Bank, Ltd.	1,412,000	1.71
Tamura Corporation Employee Stockholding Association	1,178,326	1.43
Naoki Tamura	1,146,446	1.39
Sumitomo Life Insurance Company	1,018,100	1.23

Name of Controlling Shareholder, if applicable	N/A
(excluding Parent Companies)	IVA
Name of Parent Company, if applicable	N/A

Supplementary Explanation

## 3. Corporate Attributes

Listed Stock Exchange and Market Segment	Prime Market
Fiscal Year-End	March
Business Sector	Electrical Appliances
Number of Employees (Consolidated) as of the End of the Previous Fiscal Year	1,000 or more
Net Sales (Consolidated) for the Previous Fiscal Year	¥100 billion or more but less than ¥1 trillion
Number of Consolidated Subsidiaries as of the End of the Previous Fiscal Year	10 or more but fewer than 50

4. Policy on Measures to Protect Minority Shareholders in Conducting Transactions with Controlling Shareholder

N/A

5. Other Special Circumstances which may have a Material Impact on Corporate Governance

The Company has no parent company or listed subsidiary.

# II. Business Management Organization and Other Corporate Governance Systems regarding Decision-making, Execution of Business, and Oversight

## 1. Organizational Composition and Operation

Corporate Governance System	Company with Supervisory Committee
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#### **Directors**

Number of Directors Stipulated in Articles of Incorporation	14
Directors' Term of Office Stipulated in Articles of Incorporation	1 year
Chairperson of the Board	President
Number of Directors	10
Election of Outside Directors	Elected
Number of Outside Directors	4
Number of Independent Directors	4

### Outside Directors' Relationship with the Company (1)

Nome	Attributes		Relationship with the Company*									
Name			b	С	d	e	f	g	h	i	j	k
Akira Kubota	From another company								Δ			
Haruko Shibumura	Lawyer								Δ			
Masashi Imamura	From another company								Δ			
Akiko Toyoda	From another company											

<sup>\*</sup>Categories for "Relationship with the Company".

(Use " $\circ$ " when the director presently falls or has recently fallen under the category; " $\triangle$ " when the director fell under the category in the past; " $\bullet$ " when a close relative of the director presently falls or has recently fallen under the category; and " $\blacktriangle$ " when a close relative of the director fell under the category in the past.)

- a. Person who executes business for the Company or its subsidiary
- b. Person who executes business for a non-executive director of the Company's parent company
- c. Person who executes business for a fellow subsidiary
- d. Person/entity for which the Company is a major client or a person who executes business for said person/entity
- e. Major client of the Company or a person who executes business for said client
- f. Consultant, accounting expert, or legal expert who receives large amounts of cash or other assets from the Company in addition to remuneration as a director/company auditor
- g. Major shareholder of the Company (in cases where the shareholder is a corporation, a person who executes business for the corporation)
- h. Person who executes business for a client of the Company (excluding persons categorized as any of d, e, or f above) (applies to director him/herself only)
- i. Person who executes business for another company that holds cross-directorships/cross-auditorships with the Company (applies to director him/herself only)
- j. Person who executes business for an entity receiving donations from the Company (applies to director him/herself only)
- k. Other

Name	Membership of Supervisory Committee	Designation as Independent Director	Supplementary Explanation of the Relationship	Reasons for Appointment
Akira Kubota			Akira Kubota was Managing Executive Officer of Olympus Corporation until March 2017.  Although there is a business transaction relationship between the Company and Olympus, the amount of transactions in the past three fiscal years has been less than 1% of the consolidated sales of both companies, which is not material in their amount and nature to create a special conflict of interest.	Akira Kubota has a wide range of experience in government agencies, as well as experience and insight in business management, including research and development, at a major global company. Since 2018, he has contributed to strengthening the functioning of the Board of Directors from his independent position as a Director and Nomination and Remuneration Advisory Committee Member of the Company. He is expected to contribute to the Board's decision-making and strengthening its audit and oversight functions.  Based on the circumstances described on the left, the Company has determined that there is no risk of conflicts of interest with general shareholders and has appointed him as an independent director.
Haruko Shibumura			As a lawyer, Haruko Shibumura provided legal advice to the Company prior to her appointment as Director in June 2018, but has not received payment other than Director's remuneration from the Company since her appointment.	As a lawyer, Haruko Shibumura has a high level of insight into corporate legal affairs in general, including corporate governance and risk management, as well as extensive experience as an outside director. Since 2018, she has contributed to strengthening the governance of the Company from her independent position as a Director and Nomination and Remuneration Advisory Committee Member of the Company. She is expected to contribute to the Board's decision-making and strengthening its audit and oversight functions.  Based on the circumstances described on

				4.10.4.0
				the left, the Company has determined that
				there is no risk of a conflict of interest
				with general shareholders and has
				appointed her as an independent director.
Masashi	0	0	Masashi Imamura was	Masashi Imamura has held important
Imamura			Executive Officer and EVP of	positions in a major global electronics
			Sony Corporation, current Sony	manufacturer in Japan and in the
			Group Corporation, until June	restaurant industry, and has extensive
			2018.	business experience in areas such as
			Although there is a business	manufacturing, logistics, procurement,
			transaction relationship between	and quality, as well as knowledge of
			the Company and Sony Group,	corporate management. From his
			the amount of transactions in the	independent position, he is expected to
			past three fiscal years has been	contribute to the Board's decision-making
			less than 1% of the consolidated	and strengthening its audit and oversight
			sales of both companies, which	functions.
			is not material in their amount	Based on the circumstances described on
			and nature to create a special	the left, the Company has determined that
			conflict of interest.	there is no risk of conflicts of interest with
			In addition, he was Managing	general shareholders and has appointed
			Director of Zensho Holdings	him as an independent director.
			Co., Ltd. until June 2019, but	
			there are no business	
			transactions between the	
			Company and Zensho.	
Akiko	0	0	Akiko Toyoda works for PwC	Akiko Toyoda has been engaged in cross-
Toyoda			Advisory LLC.	border and domestic M&A financial
			PWC Advisory has not received	advisory services for many years and has
			any compensation from the	extensive knowledge of corporate
			Company in the past three fiscal	business portfolio strategies, finance and
			years.	accounting, taxation and legal affairs. She
			y curs.	is expected to contribute to the Board's
				decision-making, audit and oversight
				functions from an independent standpoint.
				Based on the circumstances described on
				the left, the Company has determined that
				there is no risk of a conflict of interest
				with general shareholders and has

	appointed her as an independent director.
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## **Supervisory Committee**

Composition of Supervisory Committee and Attributes of the Chairperson

	All Committee Members	Full-time Members	Inside Directors	Outside Directors	Committee Chair
Supervisory Committee	5	1	1	4	Inside Director

Appointment of Directors and/or Staff to Support the Supervisory Committee

Not Appointed

Matters Concerning Independence of Said Directors and/or Staff from Executive Officers/Reasons for Adopting Current System

The reason for adopting the Company with Audit & Supervisory Committee system, where the Committee Members responsible for auditing the execution of duties by the Directors are also the Directors of the Board, is to strengthen the supervisory and monitoring function of the Board of Directors and to further enhance the Company's corporate governance.

#### Cooperation among the Supervisory Committee, Accounting Auditors and Internal Audit Department

Ernst & Young ShinNihon Audit Corporation (currently Ernst & Young ShinNihon LLC) was appointed as the Company's accounting auditor at the General Meeting of Shareholders held on June 28, 2007.

The Audit & Supervisory Committee holds meetings with regarding audit plans and other relevant matters, receive reports and explanations from regarding quarterly accounting audits, and conduct audits in cooperation with, the accounting auditor. After the first quarter review, the Committee exchanges opinions with the accounting auditor on possible candidates and the reasons for their selection of Key Audit Matters (KAM).

The Committee communicates with the Internal Audit Department to discuss the annual audit plan and receive reports and explanations as necessary regarding matters related to internal control. The Audit & Supervisory Committee Members may accompany internal audits as necessary to check the business and financial conditions as well as compliance and other management matters the Tamura Group's major business locations.

## **Voluntary Established Committee(s)**

Voluntary Establishment of Committee(s) equivalent to

Nomination Committee or Remuneration Committee

Established

Status of Voluntarily Established Committee(s), Attributes of Members Constituting the Committee and the Committee Chairperson

	Committee's Name	All Members	Full-time Members	Inside Directors	Outside Directors	Outside Experts	Other	Chairperson
Voluntarily Established Committee Equivalent to Nomination Committee	Nomination and Remuneration Advisory Committee	5	ĺ	1	4	0	0	Outside Director
Voluntarily Established Committee Equivalent to Remuneration Committee	Nomination and Remuneration Advisory Committee	5	1	1	4	0	0	Outside Director

#### Supplementary Explanation

The Nomination and Remuneration Advisory Committee meets several times a year.

- Purpose/Authority: It deliberate fairly and transparently regarding nominations for Directors and Executive Officers, and regarding remuneration for Directors (excluding the Audit & Supervisory Committee Members), Executive Officers, Advisors, and report to the Board of Directors.
- Chair: Akira Kubota, Lead Independent Outside Director
- Members: Five including, Masahiro Asada, President & CEO, and the four Independent Outside Directors, Akira Kubota, Haruko Shibumura, Masashi Imamura and Akiko Toyoda

## **Matters Concerning Independent Directors**

Number of Independent Directors

4

Other Matters Concerning Independent Directors

All persons who meet the Independence Criteria are designated as Independent Directors.

#### **Incentives**

Implementation Status of Measures related to Incentives Granted to Directors

Introduction of Performance-linked Remuneration Scheme / Introduction of Stock Options Scheme / Other

## Supplementary Explanation for Applicable Items

The Company has introduced a performance-linked remuneration scheme and a stock remuneration scheme (excluding the Audit & Supervisory Committee Members). The stock option scheme for Internal Directors was abolished when the stock remuneration scheme (excluding the Audit & Supervisory Committee Members) was introduced.

[Performance-linked remuneration scheme]

Director's annual bonuses are calculated according to the performance of the relevant fiscal year in accordance with the procedures stipulated in the Director Evaluation Rules and Director Remuneration Rules. The key performance indicators of sales, net income attributable to owners of the parent company, ROE and others have been selected. This performance indicators are selected from the viewpoint of evaluating profitability and shareholder value improvement.

[Stock remuneration scheme]

The Company has introduced a stock remuneration scheme using a trust, for Directors excluding the Audit & Supervisory Committee Members.

Under this scheme, a trust ("Trust") established by the Company by contributing money acquires the number of Company's shares equivalent to the number of points that the Company grants to the relevant Directors and transferred them to such Directors. There are two types of points granted under this scheme: fixed points granted according to a Director's position or other qualifications; and performance-linked points granted according to the position and the degree of attainment of performance targets of a Director. In principle, a Director can receive the shares granted when they retire.

## Persons Eligible for Stock Options

Inside Directors / Employees

#### Supplementary Explanation for Applicable Items

As the stock option scheme was abolished in June 2022, no new stock options will be granted in the future. However, the exercise of stock options by Directors and Executive Officers who previously held stock options upon retirement will continue until all the Directors and Executive Officers who currently hold stock options retire.

## Director Remuneration

Status of Disclosure of Individual Director's Remuneration

No Disclosure for any Directors

## Supplementary Explanation for Applicable Items

The total amount of remuneration for Inside Directors and Outside Directors is separately disclosed in the securities report.

Disclosure of Policy on Determining Remuneration Amounts and Calculation Methods

The Company has established a policy for determining the content of individual remuneration for Directors in the Director Remuneration Rules. In order to ensure fairness and transparency, this policy is first considered by the Nomination and Remuneration Advisory Committee, the majority of which consists of Outside Directors, and chaired by the Lead Outside Director, before the decision by the Board of Directors.

At the 99th Ordinary General Meeting of Shareholders held on June 28, 2022, the Company introduced a stock compensation scheme using a trust for the Directors (excluding the Audit & Supervisory Committee Members). With the introduction of this scheme and the abolition of the stock option scheme, Directors' remuneration consists of monthly compensation, performance-based compensation, and stock compensation.

The monthly remuneration of Directors is defined in the Director Remuneration Rules, and the remuneration ratio for Director is determined in a way that contributes to improving annual business performance as well as providing healthy incentives for increasing corporate value over the medium to long term. A guideline for the ratio of each type of remuneration when targets are fully achieved is as follows: 64 percent of monthly remuneration, 26 percent of performance-based remuneration, and 10 percent of stock remuneration. The Audit and Supervisory Committee Members receive only monthly remuneration.

The Nomination and Remuneration Advisory Committee considers the original draft, including consistency with the policy, of individual remuneration and the Board of Directors in principle respects its advice.

## **Support System for Outside Directors**

The Representative Director and President meets with Outside Directors from time to time to ensure information sharing and collaboration.

Although there is no specific department or staff in charge of assisting Outside Directors, the Secretariat of Board of Directors assists and communicates information to them.

## Status of Persons who have Retired as Representative Director and President, etc.

Information on Persons Holding Advisory Positions (Sodanyaku, Komon, etc.) after Retiring as Representative Director and President, etc.

Name	Job title/ position	Responsibilities	Terms and Conditions of Employment (Full/part time, with/without remuneration, etc.)	Date when former role as president/ CEO ended	Term
Naoki Tamura	Advisor	Providing advice upon request by the Board of Directors or	Full time with remuneration	June 28, 2023	2 years in principle
		the management			

Number of Persons Holding Advisory Positions (*Sodanyaku*, *Komon*, etc.)

After Retiring as Representative Director and President, etc.

#### Other Related Matters

Advisors are appointed by the Board of Directors based on the recommendations of the Nomination and Remuneration Advisory Committee.

# 2. Matters Concerning Functions of Business Execution, Auditing and Supervision, Nomination, and Remuneration Decisions (Overview of Current Corporate Governance System)

<Overview of current system>

#### Overview of meetings and committees

The following is an overview of the key meetings and committees, which carry out functions such as business execution, audit and supervision, and remuneration determination. The Company has adopted an executive officer system to speed up management decision-making and contribute to the efficiency of Directors' execution of their duties.

- The Board of Directors
  - Meetings: The regular meetings are held once a month, and extraordinary meetings are held as necessary.
  - Purpose/Authority: It makes decisions on matters stipulated by law and important management matters, and supervises the execution of duties by Directors.
- Audit and Supervisory Committee:
  - Meetings: In principle, the regular meetings are held once a month, and extraordinary meetings are held as necessary.
  - Purpose/Authority: It decides on audit policies, methods of auditing the status of operations and assets, and other matters related to the execution of duties by the Audit and Supervisory Committee Members, as well as receives reports on important matters regarding audits and prepare audit reports. In addition, it decides on the selection and dismissal of full-time, elected and specified Members of Audit and Supervisory Committee, as well as the content of proposals regarding the appointment and dismissal of the accounting auditor to be submitted to the General Meeting of Shareholders. Furthermore, it has the right to consent to the selection and remuneration of Directors who are

Members of the Audit and Supervisory Committee, and the right to express opinions regarding the selection and remuneration of Directors who are not Members of the Audit and Supervisory Committee.

- Nomination and Remuneration Advisory Committee
  - Meetings: The committee meets several times a year.
  - Purpose/Authority: It deliberates fairly and transparently regarding nominations for Directors and Executive Officers, and remuneration for Directors (excluding Audit and Supervisory Committee Members), Executive Officers, and Advisors, and advises the Board of Directors.
- Sustainability Management Committee
  - Meetings: The committee meets twice a year.
  - Purpose/Authority: It advises the Board of Directors regarding overall sustainability matters, including compliance and CSR.

#### Executive Committee

- > Meetings: Regular meetings are held once a month, and extraordinary meetings are held as necessary.
- Purpose/Authority: Within the scope of authority delegated by the Board of Directors, the Executive Committee receives reports, makes decisions on important matters, or decides to submit matters to the Board of Directors regarding the execution of important business operations of the Tamura Group.

## Committees and meetings at Group Companies

For important subsidiaries, the Company's officers also serve as officers of the subsidiary, and board meetings are held regularly.

## Status of audits by corporate auditors

(This section describes the status before the transition to a company with an audit and supervisory committee)

In accordance with the audit policy and division of duties established by the Audit and Supervisory Board in accordance with the Company's Auditor Rules and Audit Standards, all Members of the Audit and Supervisory Committee regularly attend meetings of the Board of Directors and express their opinions. They also meet with the Representative Director & Chairman, Representative Director & President and Representative Director, and Outside Directors quarterly.

Full-time Member of the Audit and Supervisory Board regularly attends Business Divisional Management Meetings and attends board meetings of Group Companies where he concurrently serves as corporate auditor, and also audits financial statements and other documents for companies without accounting auditors. In addition, he receives business reports from directors of Group Companies, reviews documents such as the records of important decisions and communicate such information on the day-to-day business at Group Companies to the Outside Members of the Audit and Supervisory Board.

#### Status of accounting audits

At the General Meeting of shareholders held on June 28, 2007, the Company appointed Ernst & Young ShinNihon Audit Corporation (currently Ernst & Young ShinNihon LLC) as its accounting auditor.

In fiscal 2022, the certified public accountants who performed the audit work are Mr. Tsuyoshi Hirota (6 years of continuous auditing) and Mr. Yohei Ikeda (4 years of continuous auditing). In addition, the assistants involved in audit work are comprised of nine certified public accountants and 22 other people.

#### Policies and procedures for determining remuneration for Directors

Remuneration for Directors (excluding Audit and Supervisory Committee members) is stipulated in the Director Remuneration Rules, and remuneration the Audit and Supervisory Committee Members is stipulated in the Audit and Supervisory Committee Member Remuneration Rules. Based on these rules, in order to ensure fairness and transparency, remuneration for Directors (excluding Audit and Supervisory Committee members) is first considered by the Nomination and Remuneration Advisory Committee, the majority of which consists of Outside Directors, and chaired by the Lead Outside Director, before the decision by the Board of Directors. Remuneration for the Audit and Supervisory Committee Members is determined through discussions among the Members including Outside Members.

#### Policies and procedures for nomination of Director candidates

The Board of Directors shall consist of at least one-third of Outside Directors, and the Company makes best efforts to elect persons who meet the independence criteria set by the Tokyo Stock Exchange as well as the Company. In addition, by adopting an Executive Officer system and separating executive and supervisory functions, the Company intends to ensure an appropriate number of Directors at the Board for it to operate properly.

- Candidates for Director (excluding Audit and Supervisory Committee Members)
  - Taking into account the Company's businesses, scale, management environment and other factors, persons with knowledge, experience, and qualifications who can contribute to the fulfillment of the functions of the Board of Directors are selected as Director candidates. The balance and diversity of the entire Board of Directors is also considered in selection.
  - The Nomination and Remuneration Advisory Committee recommends candidates based on the Director Nomination Criteria, and the Board of Directors carefully deliberates and makes decisions.
- Director candidates who are Audit and Supervisory Committee Members
  - Persons who can audit the business execution of Directors (excluding Audit and Supervisory Committee Members) from a fair and objective standpoint, taking into consideration the Company's businesses, scale, management environment, audit system, and other factors, have the qualifications to contribute to improve management soundness and transparency, and have a wealth of knowledge and experience in business management and operations are selected as candidates for Directors who are Members of the Audit and Supervisory Committee. The Nomination and Remuneration Advisory Committee recommends candidates based on the Director Nomination Criteria, and the Board of Directors carefully deliberates and makes decisions after acquiring the consent of the Audit and Supervisory Committee.
- Appointment/dismissal

The appointment and dismissal of Directors and Executive Officers is carefully deliberated by the Board of Directors based on the Standards for Appointment and Dismissal of Directors and Officers after receiving advice from the Nomination and Compensation Advisory Committee.

## Outline of the liability limitation contract

Non-executive Directors

The Company has entered into a contract to limit liability for damages under Article 423, Paragraph 11 of the Companies Act based on the provisions of Article 427, Paragraph 1, with Outside Directors, namely, Akira Kubota, Haruko Shibumura,

Masashi Imamura, and Akiko Toyota, and Director and Audit and Supervisory Committee Member, Yuji Yokoyama. The maximum amount of liability for damages based on the contract is the amount stipulated by law. The limitation of liability is permitted only when the relevant person was in good faith and had no gross negligent in performing the duties that caused the liability.

#### Accounting auditor

The Company has entered into a contract to limit liability for damages under Article 423, Paragraph 1 of the Companies Act based on the provisions of Article 427, Paragraph 1, with its accounting auditory, Ernst & Young ShinNihon LLC. The maximum amount of liability for damages based on the contract is the amount stipulated by law. The limitation of liability is permitted only when the auditor was in good faith and had no gross negligent in performing the duties that caused the liability.

## 3. Reasons for Adoption of Current Corporate Governance System

At the 100th Ordinary General Meeting of Shareholders held on June 28, 2023, The Company transitioned from a company with a audit and supervisory board to a company with an audit and supervisory committee. The reason for adopting the company system with an audit and supervisory committee is that by having the Audit and Supervisory Committee Members, who are responsible for auditing the execution of duties by Directors, as members of the Board of Directors, the supervisory and monitoring function of the Board of Directors can be strengthened and corporate governance can be enhanced. For an overview of the system, please also refer to the attached Corporate Governance Chart.

# III. Implementation of Measures for Shareholders and Other Stakeholders

1. Measures to Vitalize General Meeting of Shareholders and Facilitate Exercise of Voting Rights

	Supplementary Explanation					
Early Posting of Notice of the General Meeting of Shareholders	The Company strives to provide information as early as possible by posting convocation notices of the General Meeting of Shareholders on the Tokyo Stock Exchange and on our website in advance of the dispatch date. The convocation notice for the Company's 100th term (ending March 2023) Ordinary General Meeting of Shareholders was sent on June 13, 2023.					
Scheduling of the General Meeting of Shareholders on a Non-Peak Day	The meeting was held on June 28, 2023 on a Non-Peak Day.					
Electronic Exercise of Voting Rights	The voting rights can be exercised via the Internet as the electronic voting rights exercise environment provided by the shareholder registry administrator has been introduced and the Company has participated in the electronic voting rights exercise platform operated by ICJ Corporation.					
Participation in a Platform for the Electronic	The Company participates in the electronic voting platform operated by ICJ					
Exercise of Voting Rights and Other Initiatives	Corporation.					
to Enhance Environment for Institutional						
Investors to Exercise Voting Rights						
Provision of Notice (or Summary of Notice) of	English translation of Summary of Notice is provided.					
the General Meeting of Shareholders in English						
	The Company's 100th Ordinary General Meeting of Shareholders was held on Wednesday, June 28, 2023, and all of the resolutions listed below were approved.					
	Proposal No. 1: Distribution of surplus capital					
	Proposal No. 2: Partial amendment to the Articles of Incorporation					
	Proposal No. 3: Appointment of five Directors (excluding Directors who are					
	Audit and Supervisory Committee Members)					
Other	Proposal No. 4: Election of five Directors who are Audit and Supervisory					
	Committee Members					
	Proposal No. 5: Determination of the amount of remuneration for Directors					
	(excluding Directors who are Audit and Supervisory Committee Members)					
	Proposal No. 6: Determination of the amount of remuneration for Directors					
	who are Audit and Supervisory Committee Members					
	Proposal No. 7: Determination of the amount and content of stock					
	compensation for Directors (excluding directors who are Audit and					
	Supervisory Committee Members)					

## 2. Status of IR-related Activities

	Supplementary Explanation	Explanation by a representative director or a representative executive officer
Formulation and Publication of	The Disclosure Policy is available on the website.	
Disclosure Policies	(Information Disclosure Policy:	
Disclosure Policies	https://www.tamuracorp.com/finance/disclosure_policy/index.html#policy)	
Regular Investor Briefings held	The Company holds a meeting for analysts and institutional investors semi-	
for Analysts and Institutional	annually within a few days after the announcement of Q2 and Q4 financial	Held
Investors	results.	
	The following information for investors is posted at the website.	
	(https://www.tamuracorp.com/finance/):	
	- Financial results summary (tanshin) (including quarterly	
Online Disclosure of IR	information)	
Information	- Securities reports (including quarterly reports) (Japanese only)	
	- Shareholder newsletters (Japanese only)	
	- Analyst meeting presentations	
	- Documents related to the General Meetings of Shareholders	
Establishment of Department		
and/or Placement of a Manager	Corporate Communications Department	
in Charge of IR		

## 3. Status of Measures to Ensure Due Respect for Stakeholders

	Supplementary Explanation					
Establishment of Internal Rules Stipulating	The Group aims to become "One and Only Company" and established its					
Respect for the Position of Stakeholders	corporate philosophy consisting of the Mission, Vision and Guidelines.					
	Furthermore, the specific actions expected for officers and employees,					
	including respecting stakeholders, are clarified in the Tamura Group Code of					
	Conduct.					
Implementation of Environmental Preservation	(1) The Group has a department in charge of Sustainability including					
Activities and CSR Activities, etc.	environmental preservation and CSR promotion across the Group. The Group's					
	activities are published annually in its integrated report, Tamura Report, and on					
	its website.					
	(https://www.tamuracorp.com/sustainability/index.html)					
	(2) The Group has its Procurement Guidelines to request its suppliers to					
	promote Sustainability in the supply chain.					
	Please refer to the website for the Procurement Guidelines.					
	(https://www.tamuracorp.com/sustainability/procurement/index.html)					

## IV. Matters Concerning the Internal Control System

## 1. Basic Views on Internal Control System and Status of Development

The Tamura Group's internal control system aims to stabilize and improve efficiency of management, ensure appropriate accountability, and comply with laws, regulations, and internal rules. In order to achieve appropriate business management, the following systems, including risk management, compliance, and internal audit processes, have been established.

- (1) System for maintaining and managing information related to the execution of duties by the Directors of the Company and a system for reporting matters related to the execution of duties by directors of Group companies to the Company.
- a. Based on the Information Management Rules, the Company and the Group companies maintain and manage information related to the execution of duties by their directors. Each has established a system equipped with search functions that allows easy and timely access to information, taking all possible measures to maintain confidentiality according to the storage medium.
- b. Each Group company has established a reporting system in accordance with the Group Company Management Rules and Information Management Rules to report to the Company regarding matters related to the execution of duties by its directors.
- (2) Rules and other systems regarding the management of the risk of incurring losses

In order to manage the risk of incurring losses, the Group has established the Risk Management and Crisis Management Rules as a system to promptly inform the management of any circumstance that could pose a risk of losses to the Group. The system has been communicated and rolled out across the Group.

Should there be a serious crisis, a system has been established that the management could take appropriate actions to minimize risks to the Group, such as by having the President take direct command as the head of the crisis headquarters.

- (3) System to ensure efficient execution of duties by Directors at each Group company
- a. The Company's Board of Directors meets regularly once a month and as needed, in order to ensure that the duties of the Directors are executed efficiently, deciding on important management matters stipulated by law and internal rules, and receiving reports from the Directors and Executive Officers in charge. At the same time, the Board of Directors supervises the efficient execution of duties by individual Directors.
- b. The Company has adopted an Executive Officer system to speed up management decision-making and contribute to the efficiency of the execution of duties by Directors. The Executive Committee within the executive authority delegated by the Board, makes decisions or receives reports on important matters of the Group, including those to be reported or decided by the Board of Directors.
- c. The Internal Audit Department of the Company conducts audits of each Group company based on the Internal Audit Rules and reports the results and matters to be improved to the President and the Board of Directors.
- e. The board of directors of Group companies meet regularly to determine their basic management policies and supervise the execution of duties by their directors, as well as the important matters of their subsidiaries, if any.
- (4) System to ensure that the execution of duties by directors and employees of each Group company complies with laws and regulations and the articles of incorporation.
- a. Based on the Ethics and Legal Compliance Rules established in accordance with the Group's corporate philosophy consisting

of the Mission, Vision and Guidelines, the Group has a system in place to ensure that all of its directors, officers and employees shall comply with laws and regulations, social norms and ethics, and each company's articles of incorporation and internal rules.

In addition, based on the Sustainability Organization Rules, the Group has established the Sustainability Management Committee, which shall promote actions related to sustainability, including compliance, as well as build, maintain and improve an internal control system.

Furthermore, the Group has established a whistleblowing system for Group employees to report or consult regarding illegal or potentially illegal acts that may occur in the course of business, so that the management could respond in a timely manner in order to secure the legality of the actions of directors and employees. There are two contacts to choose: an internal contact operated by a team of employees in the Group; and an independent contact operated by Members of the Audit and Supervisory Committee, who are not part of the Group's executive team.

- b. The Internal Audit Department conducts audit on accounting, business, compliance, information system, and other specific matters based on the Internal Audit Rules and evaluates the internal control system based on the Internal Control Basic Rules.
- c. When a Director finds a serious compliance violation such as those stipulated in the Ethics and Legal Compliance Rules, they shall immediately report it in accordance with the above-mentioned Alarm Escalation Rules and reported to the Board of Directors and the Audit and Supervisory Committee.
- d. The Audit and Supervisory Committee may request Directors and Executive Officers in charge of relevant areas of responsibility to formulate improvement measures when they find any problem regarding the operation of the Group's compliance system.
- (5) System to ensure the appropriateness of operations in the Group
- a. In order to ensure the appropriateness of operations, the Group has established the corporate philosophy, consisting of the Mission, Vision and Guidelines, as well as the Tamura Group Code of Conduct based on them, which apply to and have been communicated to all the Group companies.
- b. Based on the belief that its suppliers should understand the Group's corporate philosophy in order to ensure the appropriateness of its operations, the Group has summarized them in the Tamura Group Procurement Guidelines.
- c. The Director in charge of each Group company shall report or submit for approval to the Board of Directors of the Company regarding important matters on a regular or timely basis in accordance with the Group Company Management Rules.
- d. The Company ensures the proper performance of business, by allowing its Directors to concurrently serve as directors of Group companies, as necessary. At the same time, such concurrent serving of Directors enables them to find and report important compliance issues at a Group company and report them in a timely manner based on the Alarm Escalation Rules and to the Board of Directors and the Audit and Supervisory Board.
- e. If a Group company determines that there is a compliance issue in the Company's control or guidance on such Group company's business management, it shall report it in a timely manner based on the Alarm Escalation Rules and to the Board of Directors and the Audit and Supervisory Committee.
- f. The Internal Audit Department of the Company, in cooperation with the Audit and Supervisory Committee, regularly conducts audits of each Group company.

- (6) Matters concerning the system regarding employees who should assist the duties of Audit and Supervisory Committee and the independence of such employees from Directors
- a. If the Audit and Supervisory Committee require employees to assist in their duties, the Board of Directors must appoint such personnel. In order to ensure the independence and neutrality of the duties of such personnel, the selection, dismissal, personnel changes, wages and other matters regarding them shall not be decided by the Board of Directors without the consent of the Audit and Supervisory Committee. In addition, the Audit and Supervisory Committee shall independently evaluate such personnel.
- b. Such personnel report only to the Audit and Supervisory Committee regarding their role as supporting the Committee.
- (7) The system for reporting to the Audit and Supervisory Committee, including reports by directors, officers and employees of Group companies and the system for ensuring effective audits by the Audit and Supervisory Committee
- a. The Risk Management and Crisis Management Rules have been established that directors and employees of the Group companies should promptly report such important matters as affect their business or business performance the Audit and Supervisory Committee.
- b. The Group makes sure that those who make report to the Audit and Supervisory Committee, or whistleblowers should not be treated unfairly, and such policy has been communicated across the Group.
- c. The Company has appointed those who have sufficient knowledge of finance and legal affairs related to corporate activities as Outside Members of the Audit and Supervisory Committee so that they could carry out appropriate and effective audit in cooperation with the Internal Audit Department.
- d. Expenses to be incurred in the performance of the duties of Audit and Supervisory Committee are budgeted every fiscal year and expenses incurred, including both budgeted and unbudgeted, are borne by the Company.
- (8) System to ensure the appropriateness of financial reporting

Regarding internal control related to financial reporting, the Company thoroughly collects important information and disclose it in a timely and appropriate manner in order to ensure compliance with the Financial Instruments and Exchange Act and the other related laws and regulations and the rules of the Tokyo Stock Exchange.

The Company has established necessary information disclosure system, the rules on internal control regarding information and its communications and monitoring and relevant information systems.

(9) Basic Views on Measures for Eliminating Anti-Social Forces and Status of Development

The directors, officers and employees of each Group company shall have no relationship, including business relationship, with any antisocial force.

The Group has declared and specifically and clearly stated in the Tamura Group Code of Conduct that it shall take a resolute response to unreasonable demands from antisocial forces that might threaten the order and safety of citizens' lives, which has been communicated throughout the Group.

- (10) Outline of the status of the system to ensure the appropriateness of business
- a. Status of compliance system

The Group has established the policy on ethics and legal compliance, defined the Ethics and Legal Compliance Rules and conducting business activities in accordance with them, which are supervised by the Sustainability Management Committee. The key actions regarding compliance in FY2022/3 were as follows.

- · Identification and mitigation of potential compliance risks
- · Communication of compliance-related educational information to all employees via e-mail newsletters
- Enhancement of awareness and corporate culture on compliance through training, especially in high-risk areas such as competition law and information security
- · Improvement of customs compliance management
- b. Status of risk management initiatives

The Group has established internal rules such as the Risk Management and Crisis Management Rules, Whistleblowing Rules, and Information Management Rules, as well as the above-mentioned Sustainability Management Committee as an organization to supervise risk management actions.

The main initiatives related to risk management in FY2023/3 were as follows.

- · Reestablishment of the enterprise risk management system
- Emergency response trainings at the Company and Group companies in Japan
- · Compliance training such as information security, occupational safety and harassment prevention
- Communication of the whistleblowing system such as posters
- · Promotion of Covid-19 countermeasures
- c. Status of business execution

The Company has formulated a Medium-term Management Plan to define the common targets for the entire Group, the progress of which are reviewed by the Board of Directors.

The Company stipulates matters to be resolved by the Board of Directors and matters to be delegated to the Executive Officers in the Terms of Reference of the Board of Directors, Authority and Duties Rules and other relevant internal rules so that the business of the Group including the duties of directors can be executed efficiently.

The Executive Committee within the executive authority delegated by the Board, makes decisions or receives reports on important matters of the Group, including those to be reported or decided by the Board of Directors.

d. Status of system to ensure the appropriateness of Group operations

In order to properly execute the business activities across the Group, it maintains and operates internal control in each Business Division and each Group company according to the internal control rules such as the Internal Control Rules, Authority and Duties Rules, and Group Company Management Rules. The Group has the Internal Audit Department, which conducts audits of the appropriateness, legality and rationality of business execution of each Group company based on the annual audit plan and evaluate them to make recommendations for validity and efficiency.

The key initiatives to ensure the appropriateness of business in FY2023/3 were as follows.

- Review of operational status reports of each Business Division at the Business Division Management Committee Meetings
- · Review of management status reports of major Group companies at the Business Division Management Committee Meetings
- Review of matters to be reported to the Company from each Group company as stipulated in the Group Company

#### Management Rules

• Internal audits and internal control evaluations of each Business Division and Group company by Internal Audit Department

- Reports of internal audit results and internal control evaluation results to the President
- e. Status of initiatives to ensure the effectiveness of audits by Audit and Supervisory Committee

The Company has established and maintains the Terms of Reference of the Audit and Supervisory Committee, the Auditing Standards and other rules so that the effectiveness of the Audit and Supervisory Committee can be maintained and improved. The key initiatives of the Audit and Supervisory Board Members in FY2023/3, which was before the Company's transition to a Company with an Audit and Supervisory Committee, were as follows.

- Prior consent for provision of non-guarantee services in accordance with the revision of the ethical rules of the Japanese Institute of Certified Public Accountants
- Attendance at important meetings such as Business Divisional Management Committee and Sustainability Management Committee meetings
- · On-site inspections of business departments and domestic subsidiaries and remote audits of overseas subsidiaries
- Regular meetings to exchange opinions with the Representative Directors, Outside Directors
- Exchanging opinions with the Accounting Auditor regarding such matter as their independence, business execution system, and quality control system
- Consultation with the Accounting Auditor regarding major considerations in accounting audits, receiving reports on the implementation status of the audit, and requesting explanations as necessary
- · Improving audit effectiveness and efficiency through close collaboration with the Internal Audit Department
- · Receipt of reports on operation and status of the whistleblowing system from those who are in charge

## 2. Basic Views on Measures for Eliminating Anti-Social Forces and Status of Development

The directors, officers and employees of each Group company shall have no relationship, including business relationship, with any antisocial force.

The Group has declared and specifically and clearly stated in the Tamura Group Code of Conduct that it shall take a resolute response to unreasonable demands from antisocial forces that might threaten the order and safety of citizens' lives, which has been communicated throughout the Group.

## V. Other

## 1. Adoption of Anti-Takeover Measures

Adoption of Anti-Takeover Measures

Not Adopted

Supplementary Explanation for Applicable Items

## 2. Other Matters Concerning the Corporate Governance System

Outline of timely disclosure system

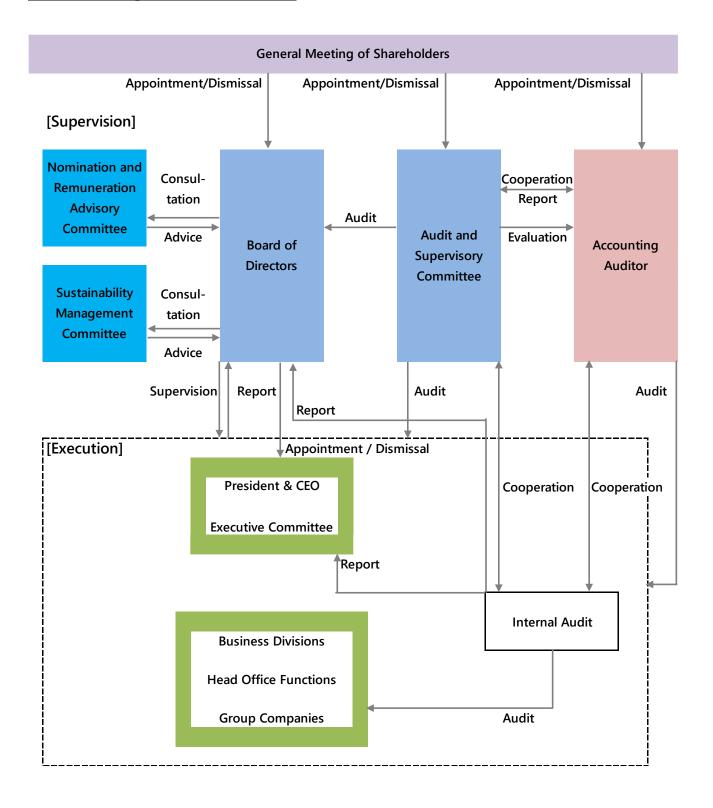
The Group aims to contributes to fair price formation and sound development of the equity market, by timely, accurately and fairly providing the Group's information that are necessary for investors to make appropriate investment decisions.

The Group ensures that material decisions and incidents of the Group are determined by or reported to the Board of Directors, the Audit and Supervisory Committee and the Executive Committee or other key decision-making bodies. A reporting system is in place so that a sudden material incident can be informed to the top management promptly. Further, an Executive Officer is appointed to be in charge of Information Disclosure, who shall collect, manage, and ensure timely and fair disclosure of corporate information including financial statements that might have an important influence on investors' investment decisions.

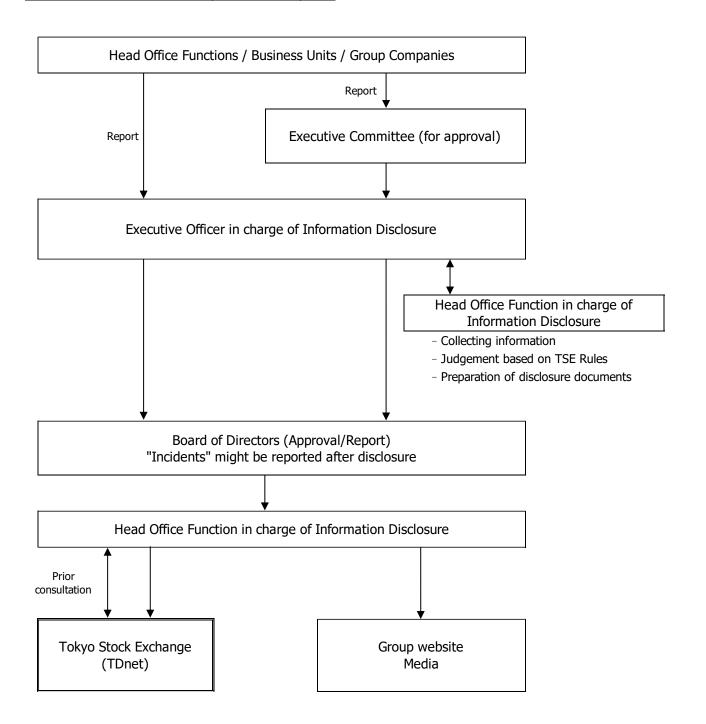
In addition, the information disclosed at the Tokyo Stock Exchange, where the Company is listed, is promptly disclosed on the Group's website for the convenience of investors.

The Group has established internal rules regarding the prevention of insider trading and strictly managing insider information to ensure fair price formation and prevent insider trading.

## **Attachment: Corporate Governance Chart**



## **Attachment: Outline of Timely Disclosure System**



# **Attachment: Key Experiences and Capabilities of Directors (Skill Matrix)**

	Other posts	Corporate Management	Global Experience	R&D / Technology	Manufacturin g / Quality	Sales / Marketing	Legal / Risk Management	Finance / Accounting
Masahiro ASADA Representative Director, President & CEO	Board Chair / Nomination & Remuneration Advisory Committee Member	✓	<b>&gt;</b>			<b>✓</b>	✓	
Yusaku HASHIGUCHI Director, Managing Executive Officer & CFO		✓	<b>√</b>	✓				✓
Norihiko NANJO Director, Senior Executive Officer & COO		✓	<b>√</b>			<b>√</b>		
Shoichi SAITO Director, Senior Executive Officer & CTO		✓	<b>√</b>	<b>√</b>	<b>✓</b>			
Yohei TAMURA Director, Executive Officer			✓			✓		
Akira KUBOTA Outside Director, Audit and Supervisory Committee Member	Lead Independent Outside Director, Nomination & Remuneration Advisory Committee Member	✓	✓	✓				
Haruko SHIBUMURA Outside Director, Audit and Supervisory Committee Member	Independent Outside Director, Nomination & Remuneration Advisory Committee Member, Lawyer						<b>✓</b>	
Masashi IMAMURA Outside Director, Audit and Supervisory Committee Member	Independent Outside Director, Nomination & Remuneration Advisory Committee Member	✓	<b>√</b>	✓	<b>✓</b>			
Akiko TOYODA Outside Director, Audit and Supervisory Committee Member	Independent Outside Director, Nomination & Remuneration Advisory Committee Member		✓				<b>✓</b>	✓
Yuji YOKOYAMA Director, Audit and Supervisory Committee Member			✓				✓	✓

END